

The New York Department of State requires a real estate licensee to complete a minimum of 22.5 hours of continuing education (CE) during each license period in order to renew their license. There are 6 mandatory core courses that must be included in the 22.5 hours of CE.

- **FH-3 Hours of Fair Housing**
- **A-1 Hour of Agency** (*\*2 hours of agency if renewing for the first time*)
- **E-2.5 Hours of Ethical Business Practices**
- **L-1 hour of Legal Update**
- **I-2 Hours of instruction pertaining to Implicit Bias Awareness**
- **C-2 Hours of Cultural Competency Training**
- **11 Hours of elective credit (10 if renewing for the first time)**

## CONTINUING EDUCATION AGENT TRACKING FORM

A copy of this form can be found in NAVICA under Resources/Documents. Before renewing your license, you will want to make sure there haven't been any requirement changes made by the NYDOS. This form is current and up to date as of 01.03.2025.

NAME \_\_\_\_\_ FOR CURRENT LICENSE PERIOD \_\_\_\_\_

DATE COMPLETED	COURSE TITLE	FH-3	*A 1 or 2	E-2.5	L-1	I-2	C-2	CE Hours
<b>TOTAL HOURS COMPLETED</b>								

The National Association of REALTORS® requires 2.5 hours of Code of Ethics (COE) and a minimum of 2 hours of Fair Housing during each NAR cycle. The current cycle 8 is 01/01/2025-12/31/2027. **Only courses that are completed through a REALTOR® Association or through our online partner fulfill this requirement.** A complete list of our members who have completed Ethics and Fair Housing training for the current cycle can be found at [www.elmira-corningrealtors.com](http://www.elmira-corningrealtors.com) under Education/Requirements. Once you have completed the Ethics Course and the Fair Housing course, please email a copy of the course completion certificates to [srose@elmira-corningrealtors.com](mailto:srose@elmira-corningrealtors.com)